

TECHNOLOGY ADVISORY GROUP COMMITTEE3 YEAR TERM

MEMBERS	ADRESS	PHONE	EMAIL ADDRESS	APP'T DATE	TERM Exp.	TERM #
Micah "Cole" Naus				12/14/21	8/28/22	2 Filling unexpired term of Frank McClatchy
Lauren Riddei				8/28/18	8/28/22	1
Gina Trimarco				8/28/18	8/28/22	2
Robyn Pigott				12/9/20	8/28/23	1
Sarah Bonnoitt				9/8/2020	8/28/23	1
Meagan Michal				8/28/18	8/28/23	2
Peter Gasca				8/28/18	8/28/24	2
Jason T. Greene				8/28/18	8/28/24	2
Joseph Bonanno				8/28/18	8/28/24	2
LouAnn Timmons				12/14/21		
Jean French				8/28/18		
NOTE: City Residents are highlighted in blue.						

The terms of Micah "Cole" Naus, Lauren Riddei, and Gina Trimarco expired on August 22nd, 2022. Mr. Naus and Ms. Riddei do wish and are eligible for reappointment. Ms. Trimarco is not eligible for reappointment at this time. On file are the resumes of Tristan Mack (Non-Resident), Heather Kincer (City Resident), Matthew Stewart (Non-Resident), and Lilibeth Hanlon (City Resident). All three terms will expire on August 28, 2025.

Jennifer Adkins

From: Mack, Tristan Leron CIV USN NIWC ATLANTIC SC (USA) <[REDACTED]>
Sent: Sunday, April 24, 2022 10:23 AM
To: Jennifer Adkins
Subject: [External]BOARDS, COMMISSION & COMMITTEES Inquiry
Attachments: Tristan L Mack - Letter of Interest_ City of Myrtle Beach.docx; Tristan Mack_Personal_Bio.docx; Tristan Mack - IT Specialist - 2022.pdf

Mr. or Ms. Adkins,

Good Morning per instructions by way of the City of Myrtle Beach website. I have attached the requested documentation for review and consideration.

R/

Tristan L Mack
Cyber Security Analyst
Naval Information Warfare Center, NIWC Atlantic

NIPR: [REDACTED]
FLANK SPEED: [REDACTED]
SIPR: [REDACTED]
FUNCTIONAL MAIL: [REDACTED]
COM: [REDACTED] DSN: [REDACTED] S: [REDACTED]

"Service to others is the rent you pay for your room here on earth" – Muhammad Ali



Tristan L Mack

Myrtle Beach, SC 29588 | [REDACTED] | [REDACTED]

24 April 2022

Mr. or Ms. Adkins
City Clerk, P.O. Box 2468
Myrtle Beach, SC 29578

Dear Mr. or Ms. Adkins,

It has recently come to my attention, the City of Myrtle Beach will have volunteer board commission or committee positions available and require being filled. I would like to be considered for one of the three future vacancy: **TECHNOLOGY ADVISORY GROUP, (TAG)**.

I have over twenty-plus years of experience, supporting/working in the United States Navy, private sector and federal government as it pertains to Information Technology initiatives.

Upon making decisions as to who will serve, please keep my in mind. I am extremely excited and motivated for an opportunity to serve the community my family and I live and surrounding areas.

Sincerely,

T L Mack

T L Mack



Tristan L. Mack

240-472-8952 | Tristanmack6@gmail.com

Tristan Mack began his professional career in the United States Navy; serving 24 years; supporting the war efforts in Operation Enduring Freedom, and the War in Afghanistan. He holds a Bachelor's Degree in Business Management from Phoenix University, 2009. Throughout his naval career, Mr. Mack traveled the world and experienced various cultures with great appreciation for his decision and commitment to protect and serve the constitution of the United States. Tristan is a dedicated husband and father, spending quality time with family is HIGH priority.

Tristan currently supports the Department of Defense, DoD United States Navy as a Cyber Security Analyst, federal employee. Leading missions that require a unique skill-set, highly value capabilities to the Intelligence Community and National Security. His primary work element consists of serving as a principle subject matter expert for agency partners and stakeholders in Cyber Security Workforce and Information Assurance.

Tristan has served in the Intelligence Community for over 24 years, holding various positions as contractor, government, and military. Prior to becoming a government employee, Tristan worked for Fortune 500 companies Lockheed Martin, Raytheon Co, and The Analytic Science Corp (TASC), while championing numerous government agencies; Central Intelligence Agency, National Security Agency, National Geospatial Intelligence Agency, Central Intelligence Agency, National Research Laboratory, and National Reconnaissance Office.

Mr. Mack aides his community with volunteering countless hours mentoring youth at various levels and community functions and speaking engagements. He formerly served as a member of the State of Maryland, Veterans Commission and the Howard & Laurel Maryland Continental Society Mentoring Organization. Tristan is currently a member of the South Carolina chapter Delta Sigma Theta mentoring program, Empowering Males to Build Opportunities for Developing Independence - EMBODI, and actively serves as an Assistant Scout Master Leader for Boy Scouts of America - BSA Troop 396 Belin Memorial United Methodist Church, Murrells Inlet SC.

TRISTAN L. MACK

Citizenship: U.S. • Clearance: Top Secret/Sensitive Compartmentalized Information (TS/SCI) • Preference: Veteran-U.S. Navy

IT CYBERSECURITY (POLICY AND PLANNING/INFORMATION SECURITY)

PROFESSIONAL PROFILE

Results driven and technically savvy Information Technology (IT) professional with over 20 years of specialized experience developing, planning, and operating a broad range of enterprise information systems and networks in complex and fast-paced environments. Proven ability to analyze technological business operations, IT policies and communications systems to develop short- and long-range strategies and organizational goals and objectives. Possesses expert knowledge of statuses, federal regulations and requirements related to cybersecurity to assess conformance of security programs with technical and management practices and procedures. Strong oral and written communications skills.

PROFESSIONAL SKILLS

- Strategic Planning
- Risk Management Framework
- Enterprise Architecture Design
- Project Management
- Policy and Standards Development
- Supply Chain Risk Assessment
- Audits and Compliance
- Cybersecurity Operations
- Capital Planning
- Disaster Recovery/Continuity
- Investment Control
- Acquisition Planning

EDUCATION

- 2009 Bachelor of Science | University of Phoenix | Phoenix, AZ

PROFESSIONAL CERTIFICATIONS

- CompTIA Security+ Certification

TECHNICAL SKILLS

In-depth knowledge and experience with information system networks, ArcSight, Intrusion Detection System (IDS), Linux Red Hat, Local Area Network (LAN), Microsoft Office (Excel, Outlook, PowerPoint, Word), Microsoft Windows, Nessus, NIPRNet, SIPRNet, Systems Engineering, UNIX, Vulnerability Management System (VMS), Web Browsing (Internet Explorer, Google Chrome), Websense, Wide Area Network (WAN).

PROFESSIONAL EXPERIENCE

IT Specialist (Cybersecurity)

Department of Defense (Navy), Charleston, SC
40+

04/2019 – Present

Hours per week:

Serve as a senior IT expert and authoritative technical consultant within the Special Program Oversight and Compliance Competency. Manage the Sensitive Compartmented Information (SCI) program interpreting agreements and rules of behavior as applicable for Human-source Intelligence (HUMINT) Control System and GAMMA special intelligence privileged users. Study new equipment and software performance data, develop and modify test plans, conduct tests and analyze test results prior to implementation.

Accomplishments:

- Perform scheduled and ad-hoc inspections of Sensitive Compartmented Information Facilities (SCIFs); guarded against electronic surveillance and suppressed data leakage of sensitive security information stored on

TRISTAN L. MACK

(240) 472-8952 | tristanmack6@gmail.com

the Defense Information Systems Agency's (DISA) Top Secret and Secret networks.

- Liaise with the Total Workforce Management Services (TWMS) Help Desk to design and assess network systems access; coordinated training and 512 account authorizations, renewals and deletions.
- Defend password complexity and security matters concerning network access and integration of information systems; implemented a centralized data collection repository to identify anomalous activity.
- Partner cross-functionality with key business stakeholders to influence and ensure alignment and support for interagency cybersecurity awareness; prepared and presented briefings to executive leadership on complex and controversial program initiatives and issues.
- Manage the enterprise-wide Cyber Awareness Challenge for the Intelligence Community (IC); enrolled 300 Department of Defense (DoD) personnel at the Naval Information Warfare Center (NIWC) Atlantic in the course to enhance guidance for online conduct and proper use of technology.
- Assist the Regional Information Systems Security Manager (ISSM) in the oversight, inspection, review, and accreditation of customer managed systems and networks.
- Coordinate across the Navy to facilitate operational planning and provide the Commander technical expert-level counsel on the management of Media Control and Personal Electronic Devices (PED) Program oversight; communicated data flow decisions.
- Identify and promulgate Continuous Monitoring Plans to support the Joint Common Access Program (JCAP); automated artifacts for risk determination and compliance verification into a dashboard reporting real-time Joint Worldwide Intelligence Communications System (JWICS) connections.
- Assess enterprise-wide cyber policy and federal policy; identified gaps for the development and operations of a broad, cloud-based business portfolio, and developed local policies and practices to fill identified gaps.
- Contribute to the development of responses to threats, vulnerabilities, and incidents of national security significance, operational events, and issues impacting cyber entities; developed stakeholder engagement plans and after action reports (AARs) for cybersecurity operational events.
- Evaluate existing systems and capabilities and initiates feasibility studies to determine ways and means necessary to enhance mission performance; derived cost benefits and required investment and recommends a best course of action along with alternatives.

IT Specialist (INFOSEC)

Department of Defense (Navy), Charleston, SC

04/2017 – 04/2019

Hours per week: 40+

Provided technical expertise with regards to all aspects of cybersecurity for IT networks and systems supporting the U.S. Fleet Command. Served as an IT Manager responsible for managing IT projects. Monitored emerging threats and worked closely with enterprise, Department and National level Incident Response and Threat Intelligence teams. Oversaw capabilities in the analysis and investigation of security breaches and other advisory bodies to maintain a strong security posture. Identified and addressed cybersecurity risks associated with IT investments, along with regular and active engagement with cybersecurity stakeholders across DoD and the U.S. government.

Accomplishments:

- Developed and instituted strategic processes to ensure the security baseline met Command and DoD standards; guided senior leadership in tactics, techniques and procedures during a security audit.
- Led operational and functional enterprise readiness and compliance customizing signature network protection introducing network scanning and testing tools within the environment; reduced vulnerability findings by 15% within 60-days of deployment.
- Prepared analysis-based recommendations for several key systems upgrades and installations, including Microsoft Exchange 2016 and Office 365; managed Certification and Accreditation (C&A) activities.
- Conducted monthly information systems inspection plans and designs; generated security documentation, such as security controls assessment reports, System Security Plans (SSPs), and continuity plans tabletop exercise results.
- Provided cybersecurity expertise in support of the development and execution of security and privacy

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compliance programs; manage IT projects, developing project business cases, requirements and budgets, and develop, manage, and investment control.

- Analyzed and prepared progress reports of all Plan of Action and Milestones (POA&M); reviewed 190 executive IT and cyber related documents resulting in a 42% attrition in network security incidents.
- Developed key metrics for continuous monitoring of information assurance (IA) functions which support Federal Information Security Management Act (FISMA) reporting; established end-to-end processes and procedures across the domain to streamline Authorizing Official (AO) approvals.
- Collaborated with senior executives, contractor managers, and the Systems Engineering Group to schedule, plan, coordinate, and implement IT projects; integrated information assurance and cybersecurity throughout the systems development life cycle (SDLC) of 15 application releases.
- Established short- and long-range plans designed to meet changing IT needs of the organization; prepared justification to facilitate the prioritizing of current and future funding to support IT enhancements.

IT Cybersecurity Specialist

U.S. Army Cyber Command, Fort Meade, MD

02/2013 – 03/2017

Hours per week: 40+

Managed DoD information systems incorporating the Gold-Standard National Institute of Standards and Technology (NIST) Cybersecurity Framework and the Intelligence Community Directive (ICD) 503 Risk Management Framework (RMF). Fostered program execution of policies, operating procedures, and other documentation in support of the Army's mission. Provided functional leadership and guidance on all high-level aspects of information systems and IT architecture to subject matter experts, principals and other Command officials identifying and evaluating operational impact and risk mitigation strategies. Recognized as the technical expert on IT strategy, interpreting complex systems engineering configuration and procedures.

Accomplishments:

- Maintained the Certification and Accreditation (C&A) process and developed a systems engineering playbook which increased interdepartmental collaboration; assisted in authoring the Command's three and five year roadmaps and strategic plans.
- Analyzed cutting-edge technologies to strengthen the corporate security posture and protect against unknown risk; interfaced with global teams to implement strategies that align with the current information security goals and objectives.
- Participate in inter-Agency policy working groups; provided cybersecurity policy subject matter expertise on new OMB mandates and FedRAMP FISMA.
- Identified novel approaches and conceptual plans to operate and maintain system networks; generated network misuse reports and provided web filtering and blocking recommendations to the Chief of Staff.
- Collaborated with Database Administrators (DBAs) and UNIX System Administrators in enterprise technology infrastructure; created network knowledge based support procedures using the information mapping methodology.
- Researched, recommended, developed, maintained, and updated cybersecurity policies, to include use of new and emerging technologies; assisted in the coordination and communication.
- Drafted enterprise IT policies to empower leadership with highly regulated domains and secure networks; interacted with stakeholders and other IT Working Groups to gather business requirements.
- Managed and remediate information security weaknesses at the system and program level through Plan of Action and Milestones (POA&M); measured the impact of system development, architecture and implementation for obtaining an Authority to Operate (ATO).
- Compiled monthly analytical reports; briefed recommended strategic process improvement measures to upper management to reduce the number of incident management and IT service delivery tickets.
- Negotiated with multiple vendors to perform computer security awareness and privacy training; co-developed and taught network defense courses utilizing exploitation tools.
- Identified new and changing Critical Infrastructure Program (CIP) and FISMA requirements, updating system

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managers and leaders; updated six (6) local policies, procedures, and business practices to reflect changes.

- Accomplished needs analysis and feasibility studies of IT operations, consulting with process owners to specify requirements, and define opportunities to improve business processes; provided management with information needed for direction of cybersecurity programs to include reports identifying limiting factors, opportunities, and availability of assets.

IT Specialist (INFOSEC)

U.S. Army Cyber Command, Fort Meade, MD
40+

07/2011 – 02/2013

Hours per week:

Served as the Information System Security Officer (ISSO) responsible for supporting the enterprise threat emulation and penetration testing program and the IT risk management program. Designed and implemented internal security controls to safeguard over 2,600 network endpoints ensuring compliance with all DoD and industry regulations. Worked collaboratively with senior leadership, management, and project managers to deliver information security and cyber support as a managed service. Responsible for protecting computers, networks and data valued at \$1B by maintaining optimal physical and cloud-based information systems performance and through technical guidance.

Accomplishments:

- Implemented information assurance practices to enforce information system policies; saved the government over \$50K by interpreting complex cyber security qualitative and quantitative data.
- Achieved the C&A for information systems; prepared and presented formal and informal briefings to chain-of-command management on activities and to other organizations as part of the review process (e.g., in-briefs and out-briefs).
- Led the assessment of current cyber policies and the areas of risk; guided the Authorizing Official and technical teams through understanding acceptable risks to federal information systems.
- Conducted routine information assurance (IA) assessments using various validation tools, including the Assured Compliance Assessment Solution (ACAS); installed patches ensuring compliance with DISA Security Technical Implementation Guides (STIGs), Information Assurance Vulnerability Alerts (IAVAs), and the Vulnerability Management System (VMS).
- Performed vulnerability assessments using Department of Homeland Security and Department of Defense scanning tools; created help desk tickets for security remediation, such as removing systems from the network.
- Developed and maintained cybersecurity plans and strategies to support and align with organizational initiatives; led collaborative efforts with internal and external stakeholders.
- Prepared documentations and senior leadership briefings on specifics of cybersecurity requirements, both associated with hardware and software; outlined procedures to obtain and organize enhancements.
- Partnered with business stewards to define performance metrics for the target access frameworks; educated stakeholders on the use and value of optimized tools and processes.
- Participated in discussions, meetings, committees, and special projects planning working groups for intelligence sites, networks and systems; developed procurement specifications and evaluated proposals with technical personnel for information management systems.
- Reviewed cyber inventory quarterly, updated inventory with new or changes IT/Industrial Control Systems (ICS) information; understood and addressed inconsistencies in network diagrams.
- Represented the Command on two (2) Intelligence Community Working Groups; provided an acceptable level of engagement to report on the status of 11 action items.
- Provided expert advice to senior military and civilian managers on cybersecurity matters; evaluated cloud security techniques and tactics.

IT Specialist

07/2011

01/2000 –

TRISTAN L. MACK

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National Geospatial-Intelligence Agency (NGA), Washington, DC
40+

Hours per week:

Responsible for ensuring Agency information systems comply with applicable standards and guidelines supporting 3,600 employees in multiple locations. Provided oversight for the global enterprise IT infrastructure, technologies, and networks to ensure trust in geospatial intelligence (GEOINT) services and data. Established the policies and procedures governing cybersecurity and developing data-driven metrics of all NGA cross domain services. Tailored complex cybersecurity solutions to establish goals and accountability measures with strong governance for growth developing long-range sourcing and policies.

Accomplishments:

- Participated in network and systems design to ensure incorporation and implementation of security controls and policies; mitigated performance degradation and systems failures due to resource consumption.
- Facilitated organization of a tiger team to enable an end-to-end engineering approach for an unusual local area network (LAN) and wide area network (WAN) problem; collaborated on development of network solution test plans and evaluation testing desired outcomes.
- Served as subject matter expert (SME) during multiple site surveys; verified adequacy of software installation practices and operating environments are compliant with desktop and network security standards.
- Evaluated vendor costs and technical proposals; worked with acquisition staff to develop procurement and acquisition documents.
- Authored recommendations based on use cases, software evaluations and internal audit findings; improved security posture in accordance with NIST Special Publications (SP) and FISMA complaint policies.
- Provided expert assistance on interpretation of NIST Special Publication, Office of Management and Budget (OMB) policies, Department of Homeland Security (DHS) Binding Operational Directives (BOD), and United States Code and the Code of Federal Regulations; developed, briefed, and communicated effectively to supervisors and division management on security measures.
- Performed duties as Physical Security Officer (PSO); instituted and monitored procedures and controls necessary to ensure background investigations were conducted for 43 federal employees or affiliates.
- Functioned as the assistant site security manager and assisted with the access control of six (6) SCIFs; planned 47 seminars and organizational events of varying sizes for 1,349 personnel.
- Designed a Security Access Request process for users to submit network access, termination notices, and hardware and software requisitions; ensured the rigorous application of information security and information assurance policies, principles, and practices in the delivery of planning and management services.

COMMUNITY INVOLVEMENT & AFFILIATIONS

- Assistant Troop Leader | Boy Scouts of America (BSA)
- Member | National Association for the Advancement of Colored People (NAACP)
- Member | NCMS, Inc. Society of Industrial Security Professionals
- Mentor | Empowering Males to Build Opportunities for Developing Independence (EMBODI) | Delta Sigma Theta Sorority

Heather Kincer

Myrtle Beach, SC 29577 |

PROFESSIONAL SUMMARY

Experienced web developer with expertise in higher education institutions. Experienced with database creation with MySQL databases and coding though PHP, HTML, CSS and AJAX. Goal-oriented and detail focused. Proficiency in Microsoft Office, Google Cloud services and Adobe Dreamweaver.

Clifton Strengths: *Adaptability | Learner | Restorative | Empathy | Input*

WORK HISTORY

Coastal Carolina University, Conway, SC

Feb. 2015 – Present

www.coastal.edu

Web Applications Programmer

- Program new web applications and maintain existing applications which interface university databases with the internet.
- Programming must follow specifications outlined in written statements of work created by the Web Manager and contracting campus individuals.
- Design, code and maintain official university web pages utilizing PHP, MySQL, and/or the university content management system.
- Participate as either leader or team member in a wide variety of projects to develop and improve routine procedures using innovative and technology supported solutions.
- Lead and execute content strategy and design for new websites, redesigns, landing pages, current websites and new web pages using the university content management system, TerminalFour.
- Provide hands-on training to university constituents on the utilization of the CMS through one-on-one consultations, team meetings, email, and support tickets.
- Design web interfaces and develop layout design/content.
- Select illustrative materials for use ensuring consistency, accuracy, and compliance with all standards.
- Provide exceptional customer service to all constituents, including but not limited to, faculty, staff, students, visitors and the community at large.

Horry Georgetown Technical College, Conway, SC

Jan. 2007 – Feb. 2015

www.hgtc.edu

Media Resource Specialist

- Facilitated self-paced online Desire2Learn learning management system training course for all new faculty
- Provided training and support in Desire2Learn, Softchalk, and Microsoft operating systems as well as other applications. (e.g., Prezi, Google Cloud Services, Kaltura)
- Served as main support specialist for the Grand Strand campus
- Researched acquisition of instructional media, including video, audio and digital formats

- Served as resource person to faculty in the selection of instructional materials
- Provided training and support for equipment including but not limited to PC desktops, projectors, document cameras, and mobile devices
- Created informative web site for faculty
- Created training videos for listed above services and posted to YouTube, Facebook, and web site

EDUCATION

MS in Computer Information Technology • Southern New Hampshire University Jun. 2014

- Web Development
- GPA 3.6

BS in Computer Information Technology • Western Kentucky University May 2012

- Web Systems Development
- Database Administration
- GPA 3.6
- Golden Key Society Member

AS in Computer Technology • Horry-Georgetown Technical College Dec. 2008

- Dual Associates - Programming and Networking Path
- Presidents and Deans lists
- AITP President

SKILLS AND PROFICIENCIES

Adobe Acrobat Pro	Dreamweaver	Microsoft Office
AJAX	Google Cloud Services	MySQL
CSS	HTML	PHP
CMS	Java	XML
Desire2Learn	JavaScript	

PROFESSIONAL DEVELOPMENT

CCU Leadership Institute

This nine-month leadership development program is designed to engage employees in purposeful skill development to create leaders who can better serve their departments, CCU and the world around them. It consists of three separate tracks each done over the period of one year.

Leadership Institute Track 3 (Leading Change)

Aug. 2019 – Jan. 2021

- Completed 90% of classes
- Not completed due to COVID closures
- LI3 Pathway to Change
- LI3 Problem Identification
- LI3 Problem Solving Panel

Leadership Institute Track 2 (Leading Others)

Aug. 2018 – July 2019

- LI2 Multigen. Leadership
- LI2 Public Speaking
- LI2 Diversity & Inclusion
- LI2 Team Building
- LI2 Diversity & Inclusion
- LI2 Book Debrief
- LI2 Clifton Strengths Finder
- LI2 Motivation
- LI2 Communication

Leadership Institute Track 1 (Leading Self)

Aug. 2017 – July 2018

- LI1 Make Your Goals SMART
- LI1 Managers Guide to Interviews
- LI1 Time Flies - You're the Pilot
- LI1 Transforming Your Relationship
- LI1 Respecting Differences
- LI1 EPMS Review
- LI1 No Style Like AP Style
- LI1 Writing for Professionals
- LI1 TARGET Success

Feel the Teal Training

Feb. 2015 – Feb. 2017

Feel the Teal plays a vital role in CCU's campus retention efforts by cultivating pride, encouraging growth, and providing continuous training and service resources for the University community. Through Feel the Teal Training our intention is to meet the needs of our customers in a faster (process), friendlier (people) and easier (access) manner.

- Module 1: Service Basics
- Module 2: Attitude of Service
- Module 3: Civility on Campus
- Module 4: History & Traditions
- Module 5: Assisting with Difficult Situations
- Module 6: Personal Account
- Module 7: SWOT workshop
- Module 8: FFT Celebration

Other Training:

- TEA7 Branding the CCU Service Nov. 2016
- IST14 Impact of cyber-crime Sept. 2016
- IST9 Safe and secure email use Sept. 2016
- IST3 Best out of password Sept. 2016
- T9U Title IX Update Training May 2016
- IST1 Course Introduction March 2016
- IST11 Secure use of networks Jan. 2016
- IST13 Avoiding social engineering Jan. 2016

- IST2 Acceptable use electronic Jan. 2016
- IST5 PCI-DSS Overview Jan. 2016
- IST6 Protect against viruses Jan. 2016
- IST7 Protecting from identity Jan. 2016
- IST10 Safe and secure web use Jan. 2016
- TEA6 Personal Accountability Jan. 2016
- CET Compliance and Ethics Sept. 2015
- TEA5 Assisting with Difficult Aug. 2015
- TEA4 History and Traditions June 2015
- TEA3 Civility on Campus May 2015
- TEA1 Service Basics May 2015
- TEA2 Attitude of Service April 2015
- POMT Protection of Minors March 2015
- SHRT Sexual Harassment March 2015
- TIT9 Title IX Training March 2015
- GSAF General Safety Training Feb. 2015
- CART Golf Cart Training Feb. 2015
- ACTS Active Shooter Training Feb. 2015
- OREN New Employee Orientation Feb. 2015

ONLINE PROFESSIONAL PORTFOLIO

www.linkedin.com/in/heathermoore1

Jennifer Adkins

From: M St <stewart.matt17@gmail.com>
Sent: Thursday, July 7, 2022 4:32 PM
To: Jennifer Adkins
Subject: [External]Letter of Interest: Technology Advisory Group
Attachments: MStewart_-_TechAdvGroup.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening unsolicited attachments or clicking links. Please forward suspicious mail to spam@cityofmyrtlebeach.com for review.

Hello,

Please allow this email to represent my letter of interest to sit on the Technology Advisory Board.

Attached should be my resume that exemplifies both my Finance & IT background, which would be a great asset during the collaboration of this group.

If you have any issues with the attachment and/or any other questions please do reach out.

Look forward to hearing from you!

Best,
Matthew Stewart, CSM
Project Manager/Scrum Master, DTCC
Repository and Derivative Services
Alt Email: ms003918@ohio.edu
Phone: 440-665-7763

Matthew E. Stewart, FMVA, CSM

(440) 665-7763

www.linkedin.com/in/mattstew17

Experience

Project Manager/Scrum Master DTCC 07/2021 – Present

Leading the execution and delivery of programs and projects across DTCC IT, while driving positive outcomes for sponsors and the broader stakeholder community.

- Scope and timeline management, release planning, status reporting, coordinate development and quality assurance activities, interpret business rules and issues resolution
- Escalate and manage program level issues and risks. Determine when to escalate issues and which items need to be monitored
- Collaborate with product team and squads on backlog item refinement to foster a shared understanding of product functionality
- Lead meetings with the technology, delivery, operations, and product teams as well as scrum meetings including sprint planning, daily scrum, sprint review, and sprint retrospective
- Subject Matter Expert (SME)

Business Analyst/Product Owner FDM Group, Inc 02/2021 – Present

Establish and manage relationships of stakeholders through interviews to ensure project expectations for the Beach Pond Management System are met

- Develop and manage wireframes, UI flow diagrams, user stories, and acceptance criteria across sprint and product backlogs
- Presented Sprint 3 Review presentation to stakeholders for feedback and discussion of next steps

Financial Services Representative TD Ameritrade, Inc. 09/2017 – 12/2018

Assisted and educated clients to understand investment decisions and valuations across multiple securities; including, but not limited to equities, options, mutual funds, and ETFs

- Recognized for quarterly Excellence in Service Award exemplifying exceptional interpersonal and energetic client service engagement towards client financial goals across various investor segments.
- Established business referrals that used enhanced relationship investment management products for clients that totaled \$10,000,000+.
- Implemented and chaired weekly meetings to review client relationship models to various senior managers and other team members to prepare and enhance client challenges and relationship excellence throughout the team, which was shared between managers for their team meetings.

Finance and Administration Intern TNB Ventures Pte Ltd 02/2017 – 05/2017

Managed various general ledgers for financial reporting and follow-up financial analysis for management reporting for a government appointed venture capital firm in Singapore

- Sourced venture partnership networks between the US and Singapore, initiating strategic relationship development.
- Led a team tasked with market research of the APAC Fintech landscape creating qualitative and analytical insights analysis, which the managing partner presented at the Government Information Technology Executive Council (GITEC) Roundtable in Vietnam.
- Proactively narrowed startup interviews to 4-6 companies through due diligence research of pitch decks and business plans from entrepreneurs for facilitating future deal execution.

Accounts Receivable Associate Northern Haserot 09/2016 – 02/2017

- Spearheaded first initiative for accounts receivable division that established problem solving and efficiency rationale for follow-up collection reporting, which led to improved cash management through the days sales outstanding ratio.

FDM Business Analysis Training 02/2021 – 05/2021

-
- | | |
|---|---|
| • Professional Skills | • Business Analysis (requirements engineering) |
| • SQL (queries, joins, sub-queries) | • Project Support Office (agile, scrum) / Project Management (scheduling, organizing) |
| • UNIX (loops, functions, parameters) | • Finance (equities, bonds, derivatives, risk, trade lifecycle) |
| • Excel/VBA (pivot charts, data analysis, what if analysis, macros) | • Final Project |
| • Scrum | • ITIL Foundation Certified |
| • ITIL (incident and project management) | |

Education

Master of Financial Economics GPA: 3.70 Ohio University 01/2019 – 05/2020

- Quantitative Analysis in Financial Markets
- Portfolio Theory
- Fixed Income Analysis
- Managerial Economics
- Financial Derivatives
- Financial Statement Analysis
- Statistics & Econometrics
- Corporate Finance & Equity Valuation

B.S. in Business Administration

- Double Major: Accounting and Finance
- Participated in Boler Community Day

John Carroll University

08/2013 – 01/2017

- Participated in Accounting Association and Investment Club

Additional Skills & Achievements

- 21st Century Leadership Program
- CFA Equity Research Challenge Regional Finalist
- FINRA Series 7, 63, SIE (Expired 12/2020)
- CFI Financial Modeling & Valuation Analyst, FMVA
- Microsoft Excel Crash Course: Master Excel for Financial Analysis via Udemy.com
- Certified Scrum Master, CSM
- Bloomberg Market Concepts Certification
- Course Certificate in Financial Markets sponsored by Yale University via coursera.org
- Headed Book Drive for St. Louis Children's Hospital
- Manage a \$50,000 derivatives portfolio

Lilibeth Hanlon CISA MBA
Myrtle Beach, South Carolina 29577

[REDACTED]@verizon.net, 908.342.0510 cell

EXECUTIVE SUMMARY

- Advisor for Cybersecurity and information security management with NIST 53 & 171 and ISO 27001
- Assessor for Third-Party risk with suppliers, business partners and Cloud Service Providers (CSPs)
- IT Governance and risk reviews with CobIT and Cloud Security Alliance (CSA)
- GDPR program assessment, Privacy policy, Data Classification, Privacy Impact Assessment (PIA)
- Regulatory reviews, readiness, and remediation for Cybersecurity, PCI, HIPAA, and Data Privacy
- IT Auditor (Big 4) and Corporate IT Internal Auditor to assess risks, strengthen IT controls, add value

Wipro

Managing Consultant, Cybersecurity Risk & Security

Oct 2019 – Present

- Advise CISO and IT Directors on the NIST Cybersecurity Framework & NIST 800 53 controls
- Security Program Manager for Identity & Access Management (IAM) OCC remediation

Bridge Strategies LLC

Cybersecurity, Risk GRC Consulting Projects

Sept 2018 – Aug 2019

International Financial Institution

Cyber Security Third Party Governance Senior Analyst

- Assessed third-party vendors for cyber, Cloud, data privacy and security incident response programs
- Evaluated vendor, AWS, Azure and Google Cloud security and data privacy controls by reviewing CSP / Data Center SOC 2 reports, Qualys Scans, Network & Application penetration reports, HITRUST and PCI attestations

International Financial Institution

IT Infrastructure Audit Manager

- Supported IT Head of Internal Audit. Audited nine systemically important financial institution's currency settlement software development life cycle's (SDLC) design, build, test and release management controls for security and company compliance
- Validated application for effective IT governance, system integrity, access controls and network resilience.

International Telecommunication Provider

Information Security Senior Manager

- Revised the enterprise risk register's, formulated privacy and security Key Risk Indices (KRIs) for the CISO
- Assessed risk-based IT security controls for confidentiality (PII), protected health information (PHI) and (PCI)
- Aligned security awareness training to the entity's security policies and corporate risk appetite.

Large University

Information Security Senior Manager

- Conducted Payment Card Industry (PCI) security and privacy assessment for the University Bursar and CISO
- Advised and assessed identity & access controls, encryption, network segmentation and audit log monitoring
- Assessed the network encryption and segmentation for PCI data protection and regulatory compliance

Tata Consulting Services

IT Security & Compliance Manager

Jan 2016 - Sept 2018

- Led transformational programs for information technology security and regulatory compliance with global firms
- Inspected vendor IT policies, SOC 2 and penetration reports to assess vendor security controls; data integrity, confidentiality and resiliency at vendor facilities, managed data centers and in the Cloud processed & stored.

Lilibeth Hanlon CISA MBA

Bridge Strategies LLC

IT Governance Risk & Compliance Advisor

July 2009 - Dec 2015

- Trusted advisor to C-level executives with financial, operational and system risks, GxP IQ Validations
- Managed teams through several operational transformation projects that improved decision-making
- Managed the assessment of IT security risk assessments and bank compliance, BNP Paribas, CIT, Credit Suisse

Rothstein Kass LLP

Senior IT Audit Manager

Aug 2007 - Sept 2008

- Led IT audit and advisory engagements for alternative investments, brokerage, wealth management nationwide
- Directed a team of IT auditors with planning, fieldwork and reporting of application and IT general controls
- Inspected data center IT controls for readiness and issued attestation reports. Utilized Capital IQ.

Public Company Accounting Oversight Board (PCAOB)

Information Technology Inspection Lead

March 2007 - July 2007

- Led information technology regulatory inspections at large CPA firms to assess audit quality for public trust
- Scrutinized the public auditor's IT audit documentation for PCAOB standards and regulatory compliance
- Evaluated the IT auditors' analysis with analytical tools (ACL/IDEA), Benford Law and CAATs to identify fraud

Deloitte – Audit & Advisory Practice

Senior Manager Financial Auditor

Oct 2005 - Feb 2007

PricewaterhouseCoopers

IT System & Process Manager

Nov 2002 - Sept 2005

- Engagement leader for transformational Audit & Advisory projects for FDA regulations, SOX attestation and SEC reporting, mergers, acquisitions, divestitures and due diligence activities.
- Communicated technical deficiencies and recommendations to senior management in audit closing meetings and in written reports to Process Owner, the Board of Directors and Audit Committees

Siemens

2001 – 2002

IT Project Manager

Led the strategic transformative initiative for the design and implementation of a CFO shared service center site from selection to build out specifications, including IT, Facilities and Finance requirements in Lake Mary, Florida.

- Project management proposals, scheduling, change requests, adhering to standards, project monitoring, team management, milestone reporting, issue tracking and resolution and knowledge transfer.

AT&T

1995 – 2001

eCommerce Manager

- AT&T Solutions. Prepared data center co-location managerial reports in Oracle as eCommerce website hosting. Implemented mergers and acquisitions (M&A) strategy that included operational due diligence.
- CFO CIO Y2K Re-Engineering Process Architect for AT&T's strategic initiative.
- AT&T Business Contract Manager, liaised with Operations, Legal and Information Technology.

Education

AWS Cloud Practitioner Architect training in-progress

Certified Information Security Professional (CISSP) completed training

Certificate in Electronic Medical Records (EMR)

Certificate in American Production Inventory Control Systems (APICS)

MBA, Rutgers University Graduate School of Management, eCommerce

MS, Stevens Institute of Technology, Project Management

BS, University of Illinois, Accountancy